



The Singing Lady  
consignment emporium

(For store use only. Please leave blank.)

Account No.	Name:
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## Consignment Agreement

**Welcome!** The Singing Lady is so pleased that you wish to become part of the consignment world!

### This is how it works:

- We do everything by appointment - no surprise drops to the store are permitted
- All items must be in tip top shape. On a scale of 1-10 the condition should rate no lower than an 8
- It is your responsibility to bring all items to the store and to take them away if they are not sold
- All linens **MUST** be washed and pressed when brought to the store
- All lamps must come with shades that are in very nice condition
- We do not take chipped, broken, badly stained, dirty or damaged goods - if anything arrives requiring cleaning it will not be accepted for consignment
- We absolutely do not take upholstered furniture or rugs exposed to heavy smoke or pet hair

### Furniture, rugs, art & mirrors

Photos and condition of all furniture, rugs, mirrors and art must meet our approval before those items can come to the store with a scheduled appointment to bring them. Email the photo/s and dimensions to [consign@theSingingLady.com](mailto:consign@theSingingLady.com)

### Small items (*Home Accessories, Dishware, Lamps, Linen, Fine China, Jewellery etc*)

A drop off appointment must be made before bringing your best 5 items to the store. We will ask you in advance what you intend on bringing. It is in your best interest to itemize your treasures on the worksheet before you drop them off. When you arrive for your drop - feel free to have a look around the store while a staff member unpacks your treasures and selects what our customers will buy. Sometimes there will be items we cannot sell. Please understand that our customer's preferences must be our selection guidelines.

### Consignment Terms

1. The consignment split varies depending on the selling price of the item.
  - a. You receive 50% for items that sell for \$50 and above.
  - b. For items that sell for less than \$50 your portion is 45% of the selling price.
  - c. Splits are calculated based on the price sold at the time of sale.
2. Items are consigned for a period of 180 days (6 months) with multiple automatic markdowns during the consignment term.
  - a. After 30 days the price is reduced by 15%
  - b. After 60 days the price is reduced by an additional 10%
  - c. After 90 days the price is reduced by an additional 10%
  - d. After 150 days further price reductions at our discretion
3. Pricing and discounts are at the **sole discretion of the store**. It is in our mutual best interest to sell your items for the highest price possible. Generally, our policy is to not negotiate the selling price of your consigned items preferring to let the automatic markdowns transpire in their allotted time frames. However, we do reserve the right to negotiate the selling price in good faith on offers made by customers regardless of the automatic markdown time frames.
4. If you wish to reclaim items before the contract period ends, there will be an early termination charge of 10% of the starting price.
5. Unsold items must be picked within 7 days after the expiration date or they become the property of the store. All pick-ups must be done during our business hours. Please email or call us to let us know the date/time you will be picking up your unsold items.

**Once your item sells:**

You, the Consignor are paid once the item sells. Cheques are issued between the 15th and 20th of each month for the previous month’s balance of \$25 or more. We will notify you by email if there is a cheque issued to your account. Amounts under \$25 remain in your account until you have accumulated \$25 in your account. We do NOT issue cash payouts. You also have the option to apply your account credit towards any merchandise for sale in the store. Unclaimed, lost or stale dated cheques will not be re-issued. A \$3.00 processing fee is applied to each payout.

The consignor warrants that the items were not obtained illegally.

The Singing Lady has the right to photograph the item(s) being sold and retain the images for use in any materials ie; website features and literature.

**Liability**

This is a consignment store where customers are able to handle items. We do our best to safeguard your items, but we are not responsible for damage or loss. Our store is also not liable for loss of consigned items due to; fire, theft, natural disasters or any other unforeseen circumstance.

Agreement is subject to change without notice.

**Information Required from You - The Consignor – Please print clearly**

<b>Name:</b>	
<b>Street Address:</b>	<b>Home Phone:</b>
<b>Apt. / Unit:</b>	<b>Cell Phone:</b>
<b>City:</b> <b>Postal Code:</b>	<b>Email:</b>
Are there any pets in the home? <b>Yes / No</b>	Have the items been exposed to smoke? <b>Yes / No</b>
<b>How did you hear about us?</b>	<b>Driver’s License Number:</b>

**By signing this document I understand and agree to all terms and statements made in this contract.**

Signature:

Date:

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